

**REQUEST FOR QUOTATIONS FOR REPAIR AND MAINTENANCE SERVICE
OF THE BELOW SPECIFIED ITEMS IN THE EMBASSY OF THE REPUBLIC OF THE
PHILIPPINES**

The Embassy of the Republic of the Philippines in New Delhi is seeking quotations for the repair and maintenance service of the below specified items.

Through the General Appropriations Act, the Embassy has allocated a budget of **INR 235,000.00** for the procurement of this service and it's the Embassy's Approved Budget for the Contract (ABC) as well. Interested companies are invited to submit their quotations with the following details:

| Name | Specifications / Description | Quantity | Approved Budget of the Contract |
|---------------------------------------------|----------------------------------------------------------------------------------------------------------------|----------|---------------------------------|
| Maintenance Service | Wooden doors and frame (sanding and repainting it with brown color) | 8 | INR 235,000.00 |
| | Frames of the aluminum door (cleaning and repainting it with silver color) | 9 | |
| | Ceiling and wall repair and repainting it with white color: | 4 | |
| | 1. Ceiling of the roof covering the pathway going to main entrance of the residence (whole ceiling repainting) | | |
| | 2. Ceiling in the entrance of the residence (whole ceiling repainting) | | |
| | 3. Ceiling in the living area (whole ceiling repainting) | | |
| | 4. walls (3) of the residence's conference room | 56 | |
| | Refurbishing of all the furniture in the residence' ground floor: | | |
| | 1. Dining set (Long table and its 24 chairs) | | |
| | 2. Console cabinets at the entrance and near the stair at the back (3 pcs.) | | |
| | 3. sofa chairs (18pcs.) | | |
| | 4. center tables (3pcs.) | | |
| | 5. guest writing table (1pc.) | | |
| | 6. cabinets in the living area (3pcs.) | | |
| 7. wooden food serving trolley (2pcs.) | | | |
| 8. console table at the dining area (2pcs.) | | | |
| | Removal and installation of red toilet bowl | 1 | |
| | Repair of the clogged urinal bowl at the first floor of the chancery men's toilet | 1 | |

To participate in the procurement process, interested suppliers may submit their open quotations directly to the Embassy through the email address ndpe.bac@gmail.com or by delivering it to the Embassy's physical address at 50-N Nyaya Marg, Chanakyapuri, New Delhi 110021. The quotation should not exceed the Approved Budget for the Contract (ABC) and must be accompanied by the required documents. The deadline for submission is on 22 May 2023 at 5:00 PM.

Please be advised that the Bids and Awards Committee (BAC) of the Embassy of the Republic of the Philippines reserves the right to accept or reject any offer and to cancel the procurement process at any time before awarding of contract without incurring any liability to the affected suppliers.

Sincerely yours,


MARK ANTHONY P. DIZON
Chairperson
Bids and Awards Committee

18 May 2023

